



## MINUTES OF KIRKLAND PARISH COUNCIL MEETING

**14th July 2025, 7:00pm**  
**held at Kirkland and Catterall Memorial Hall**  
**The Avenue, Churchtown.**

*Present;*

*Kirkland Parish Council:*

*Mrs. K Davies Chairman*

*Mrs. A Walmsley*

*Mrs. J Thompson*

*Mr. G Williams*

*Angela Nicholls: Clerk to the Parish Council*

### **1587. APOLOGIES**

*County Councillor James Tomlinson*

*Cllr. Mr. Peter Cartridge*

*Cllr. Mrs. Susan Catterall*

### **1588. DECLARATION OF INTERESTS**

Chairman Karen Davies declared an interest in the donation for Community Funding request. She wasn't involved in the decision about using Parish Council funding.

### **1589. MINUTES OF THE PREVIOUS MEETING**

*Resolved: The minutes of the meeting 12th May 2025 being previously circulated, was agreed and signed by the Chairman.*

### **1590. PUBLIC PARTICIPATION**

No public attended

### **1591. PARISH COUNCILS' ASSETS**

In the past maintenance of the Council Assets has been done by volunteers it should be one of the Lengthsmans tasks.

When setting next years budget we need to agree the annual cost of maintenance.

Its was proposed and seconded that the Parish Council spend up to £200 out of this year's funds to replace the gravel around the mosaic on the Millennium Garden.

### **1592. REQUEST FOR DONATIONS**

- a) The Parish Council fully considered a request from the Police to pay £150 towards the cost of an Electric bike for a PCSO. Due to very low reserves and increased costs, it is not something the Parish Council is able to help with.
- b) It was agreed to budget for a donation to support our local community to purchase some items that would enhance our fund raising and community events. In addition, the Clerk will write to Cllr. James Tomlinson and apply for the champion parish grant.

### **1593. SpIDs**

SpIDs should be in place this week.

#### **1594. LENGTHSMAN'S CONTRACT**

The Lengthsman's contract will be extended after January 2026. We are just awaiting information from Garstang Town Council about a coordinated approach across the wider Garstang area.

#### **1595. COUNCILLOR TRAINING**

The Clerk will let the Councillors have details of current training opportunities

#### **1596. FINANCE**

##### **Bank reconciliation to 31<sup>st</sup> March 2025**

##### **Accounts, bank reconciliation, internal scrutiny reports to 30<sup>th</sup> June 2025**

Electronic copies delivered; Councillors are asked to scrutinise these documents?

Receipts since the last meeting:

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

Receipts since the last meeting:

Bank Interest May	£19.64
Bank Interest June	£18.66

Lottery	May	£19.50
Lottery	June	£16.50

##### **Standing Orders and Direct Debits**

Easy Web Sites May	£30.36
Easy Web Sites June	£30.36
Easy Web Sites July	£30.36
Staff Costs May	£265.69
Staff Costs June	£265.69

##### **Payment made by Bank Transfer**

13/05/2025	St Helens Church	£150.00
13/05/2025	Memorial Hall	£1,000.00
13/05/2025	Children's Festival	£250.00
13/05/2025	A Nicholls	£4.50
30/05/2025	Clear Insurance	£460.89
30/05/2025	K Davies	£46.99
01/06/2025	Easy Web	£30.36
02/06/2025	Rob Ward	£659.99
30/06/2025	Towers & Gornall	£66.60
30/06/2025	HMRC	£179.80
01/07/2025	Lcc Highways	£1,020.00
01/07/2025	Easy Web	£30.36
02/07/2025	Rob Ward	£702.00

##### **Payments to be made by Bank Transfer 15th July 2025**

Parish Clerks expenses £4.50

***Councillors scrutinised and agreed to the accounts***

## **1597. VERBAL REPORTS FOR INFORMATION**

### **Kirkland Memorial Hall**

They need more volunteers and are fund raising to repair/ renew the Village Hall roof

### **The School House Trust**

Some funding as been given to school. They are in communication with Charity Commission about funding non capital projects.

### **Wyre Area Lancashire Association of Local Councils**

Nothing to report.

### **Churchtown in Bloom**

The judging day went well. The judges were impressed by the Community Spirit. A big thankyou for everyone's hard work and commitment.

### **PROW**

We are still waiting confirmation that we can apply for the usual £500 grant from Lancashire County Council for the Lengthsman's work on the PROW.

Health and Safety issue. There is a large opening from the woods opens on to the fast and busy A 586( The Avenue) it's dangerous for walkers using the footpath which cuts through especially for children. There has been near misses to avoid the risk of a serious accident there need to be a gate on the opening to allow access for woodland management machinery and the public to walk through. The woodland is maintained by Wyre and LCC owned. Clerk to follow up with LCC PROW.

Cllr. Gareth Williams is awaiting for a decision on making the circular public footpath around Kirkland accessible.

Health and Safety issue. The wire placed by LCC on the bridge crossing the river wyre has been put on the wrong way round making is very slippery and very dangerous. Clerk to follow up with LCC PROW.

## **1598. AGENDA FOR NEXT MEETING 8<sup>th</sup> September 2025 7pm Kirkland Village Hall**

### **Christmas Tree Lights**

#### **Circular public footpath around Kirkland**

#### **To agree a budget to maintain the Parish Council assets**